

## Burns Paiute Tribe

100 PASIGO STREET

BURNS, OR 97720

PHONE (541) 573-2088 FAX (541) 573-2323

Cultural Resource Monitor

**POSITION:**

Cultural Resource Monitor

**LOCATION:**

Burns Paiute Reservation

**SUPERVISOR:**

Natural Resources/Cultural  
Resources

**INTRODUCTION:**

Monitor for cultural resources for ground disturbing activities within aboriginal territory. Report all activities and findings to the appropriate supervisory group. Independent work and judgment must be exercised in order to carry out overall responsibilities.

## □ **MAJOR DUTIES:** □

n      Monitor cultural sites

n      Keep detailed notes of activities that may be impacting cultural sites

n      Record information about cultural sites as needed

n      Coordinate with the Burns Paiute Cultural

# Department and the Burns BLM law enforcement as needed

n Produce daily and  
weekly reports of  
monitoring activities

n Camping as needed

n      Foot patrol of cultural areas – may involve walking distances of a mile or more

**□ KNOWLEDGE**  
**REQUIRED:**    □

n      Photography - both 35mm and video camera, binoculars, compass, cellular phone and broad band radio

n To work days,  
evenings and weekends  
as required

n To work  
independently

n Knowledge of Paiute  
Indian Culture and the

# Great Basin.

n      Understanding of  
federal and state laws  
and regulations pertaining  
to antiquities on public,  
private, and tribal lands.

n      Skill in daily report

writing.

n Interpersonal  
communications, verbally  
and in writing.

**□ SUPERVISOR:□**

Report to the Natural  
Resource and Cultural



Resource Programs or other Tribal Authority as designated on day-to-day activity.

## ☐ **EDUCATION/EXPERIENCE:** ☐

Any combination of education and experience providing

the required skill and knowledge for successful performance would be qualifying. Typical qualification would be equivalent to:

## 1. □□□ Experience

working in  
archaeology and/or  
cultural resource  
management

**2. □□□ Archaeological  
field school or other  
similar training**

### 3. ☐☐☐ Experience working with Tribes

## **REQUIREMENTS:**

Must possess a valid  
Oregon Drivers  
License & proof of  
insurance

Must submit to a  
clear U/A

Must submit to a  
background check

(A criminal record is not an absolute bar to employment)



This job specification should not be construed to imply these

requirements are the exclusive standards of the position. Incumbent will follow any other instructions, and perform any other duties, as may be required by their

supervisor.

## INDIAN PREFERENCE: ☐

Indian Preference  
will be given to  
candidate showing  
proof of enrollment



in a federally  
recognized tribe. I  
n the absence of  
qualified Indian  
applicants, all  
qualified applicants  
not entitled to or  
who fail to claim  
Indian Preference,

will receive  
consideration  
without regard to  
Race, Color,  
Creed, Sex,  
Politics, Age,  
Religion or  
National Origin.

# Application submittal

Submit application  
form and resume  
to:

# Human Resources Department

## Burns Paiute Tribe

100 Pasigo St. -  
Burns, OR 97720

FAX submittals  
will be accepted  
at (541)

# 573-2323 FAX.

An application  
form may be  
obtained by  
contacting the

Human  
Resources  
Department or  
the Tribal Center  
receptionist, both  
at the address  
above.

**For additional**  
**information,**  
**contact : Human**  
**Resources**  
**Department**  
**Tribal**  
**Administration**  
**Office**



(541) 573-2088,  
extension 236

[kerry.opie@burns  
paiute-nsn.gov](mailto:kerry.opie@burnspaiute-nsn.gov)

or

Beth Coahran,  
General Manager  
(541) 573-2088

ext. 258

[mailto:CoahranEE](mailto:CoahranEE@burnspaiute-nsn.gov)  
[@burnspaiute-ns](mailto:CoahranEE@burnspaiute-nsn.gov)  
[n.gov](mailto:CoahranEE@burnspaiute-nsn.gov)